

Clarence Primary School

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SECURITY OFFICER VACANCIES (2 POSTS)

Grade C Security Guards

Clarence Primary School invites applications from qualified and experienced Grade C Security Officers to provide access control and general security services at the school.

Position - Security Officer (Grade C) – 2 Posts

Location - Clarence Primary School

Key Responsibilities

Successful candidates will be responsible for maintaining a safe and secure environment for learners, staff, and visitors.

Duties include:

- Controlling access to the school premises and verifying visitors
- Monitoring the entry and exit of learners, staff, and service providers
- Monitoring camera control room.
- Conducting regular patrols of the school grounds
- Reporting security incidents, suspicious activities, and safety hazards
- Maintaining incident registers and security reports
- Assisting with emergency procedures and evacuation protocols
- Ensuring school property and assets are protected
- Security officers must maintain professional conduct when interacting with learners, parents, and staff.

Minimum Requirements

Applicants must meet the following requirements:

- Valid PSIRA registration (minimum Grade C)
- Completed security training at a PSIRA-accredited training centre
- Minimum Grade 10 or equivalent qualification

- No criminal record
- At least 1–2 years security experience, preferably in a school, public facility, or similar environment
- Good communication and interpersonal skills
- Ability to write basic security reports
- Ability to work shifts, weekends, and school events when required
- Provision of a police clearance certificate

Applicants must also:

Be 18 years or older

Be a South African citizen or permanent resident

Have completed the necessary security training and registration requirements under the private security regulatory framework .

Interested candidates should submit:

- A detailed CV
- Certified copy of ID
- Valid PSIRA certificate
- Copies of relevant qualifications
- Contactable references

Applications should be submitted to:

Email: cv@clprim.co.za

Subject Line: Security Officer Application

Closing Date: 18 March 2026

Only shortlisted candidates will be contacted.

Clarence Primary School reserves the right not to make an appointment.