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|  | Tender Advert Template | Template Identifier | CPSTT-001-26 | Rev | 1 | |
| | | Document Identifier | N/A | Rev | N/A | |
| | | Effective Date | 01 January 2026 | | | |
| | | Review Date | December 2026 | | | |

ADVERTISEMENT: INVITATION TO TENDER FOR THE OPERATION OF THE SCHOOL TUCK SHOP

Clarence Primary School hereby invites suitably qualified and experienced service providers to submit proposals for the operation and management of the School Tuck Shop for a period of three (3) years, commencing April 2026 to March 2029.

| Tender No. | Issue date | Closing date & time | Contact Person |
|----------------|------------|---------------------|---|
| CPS-T3-2026-01 | 17/02/2026 | 06/03/2026 at 15h00 | Lwazi Mbele Tel: +27 31 309 1620 E-mail: enquiries@clprim.co.za |

Scope of Service

The successful bidder will be responsible for the daily running of the tuck shop, including but not limited to:

- Sale of healthy and affordable food and beverages to learners and staff
- Compliance with school health and safety standards
- Provision for suitable staffing and operational management
- Maintaining cleanliness and hygiene of the tuck shop premises
- Ensuring that products sold align with school nutrition guidelines and determinations.

Eligibility Requirements

Interested service providers must demonstrate:

- Proven experience in catering or tuck shop operations
- Ability to provide a variety of healthy food options
- Compliance with relevant municipal health and safety regulations
- Financial capacity to operate independently

Proposal Documentation

Proposal submissions must include:

- Company profile and relevant experience
- Proposed menu and pricing structure

- Operational plan and staffing details
- Copies of relevant registration documents (CIPC, Tax Compliance, etc.)
- At least two (2) contactable references

Availability of Application Forms

Application forms and further details may be obtained from the School Finance Office during working hours (08:00 – 14:00) from 18 February 2026.

The tender briefing will be held on 24 February 2026 from 13H30 to 14H00

Submission Details

Completed proposals must be submitted in a sealed envelope clearly marked:

“Tender: School Tuck Shop 2026 - CPS-T3-2026-01”

and delivered to:

The Principal

Clarence Primary School

20 Mitchell Crescent, Essenwood, Durban

Closing Date

The closing date for submission of proposals is 06 March 2026 at 15:00

Late submissions will not be considered.

Enquiries

For further information, please contact:

Lwazi Mbele

Finance Administrator

031 309 1620

enquiries@clprim.co.za